

WILDLIFE IMAGES EVENT RULES AND GUIDELINES

Thank you for choosing Wildlife Images for your event! To ensure a safe and enjoyable experience for all guests, staff, and animals, please review the following rules and regulations.

Rules and Regulations

- **Prohibited Items:** For the health and safety of our animals, balloons, confetti, glitter, straws, and plastic/paper beverage lids are not allowed anywhere on the property. Decorations must be approved during your pre-event coordination visit.
- **Pets:** Pets are not allowed on the property. Only certified service animals are permitted.
- **Smoking and Vaping:** Smoking and vaping are not allowed inside the facility. Smoking and vaping are only allowed in designated areas. Please follow all fire restrictions during fire season; open flames, including campfires and tiki torches, are strictly prohibited.
- **Set-Up and Tear-Down:** Renter is responsible for all event setup and teardown. This must occur within the rental hours outlined in the Rental Agreement. Wildlife Images will provide and place tables and chairs based on your specifications.
- **Late Departure:** If your party has not cleaned and vacated the venue by the agreed-upon checkout time, you will be charged \$100 per additional hour or portion thereof.
- **Insurance Requirements:**
 - A certificate of insurance naming Wildlife Images as an additional insured with a minimum coverage of \$1,000,000 is required for events with over 50 guests.
 - For events serving alcohol, renters must provide proof of host liquor liability insurance with the same coverage. Contact your homeowner's or renter's insurance company to obtain a rider.

Alcohol Policy

- Alcohol is permitted on the premises with proper documentation.
- Beer and wine only; no hard alcohol is allowed.
- Alcohol must be served by an OLCC licensed bartender and comply with all state and local regulations.
- If beer and wine will be consumed onsite, the renter must provide a certificate of insurance for "host liquor liability" with a minimum coverage of \$1,000,000. Contact your homeowner's or renter's insurance company to obtain a rider.

Rental Requirements

- **Deposits and Payments:**
 - A 50% non-refundable deposit is required at the time of booking to secure your event date.
 - Any balance due for rental **MUST** be paid by the due date outlined in your rental agreement. Wildlife Images will refuse you access to the facility you are renting until the rental fee is paid in full.

- If excessive cleaning is required, the renter will be invoiced for the associated costs. Invoices must be paid within 14 days.
- Deliveries and Pickups:
 - All deliveries/ pickups related to your event (e.g., caterers, equipment rentals) must be scheduled and approved in advance. Wildlife Images will deny access to vendors if the rental balance is unpaid.
- Damages: Renter is responsible for the cost of repairs or replacement for any Wildlife Images property damaged or missing within 72 hours of the event.

Event Support

- A Wildlife Images staff member will be assigned to monitor your event and act as your emergency contact during the rental period.
- All guests must comply with safety, security, and animal protection policies. Wildlife Images reserves the right to end an event if these policies are violated.

Disclaimer

By booking an event at Wildlife Images, the renter and guests agree to:

- Assume all risks of bodily injury or harm that may occur during the event.
- Release Wildlife Images, its staff, and its affiliates from all claims of damage or liability arising from the event.