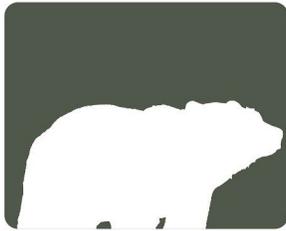




# WILDLIFE ACADEMY

## Critter Campus



## Communicable Disease Management Plan

Created: August 16, 2020

This plan includes protocols to notify the Local Public Health Authority (LPHA) of any confirmed COVID-19 cases among students or staff; a process and record keeping to assist the LPHA as needed with contact tracing; a protocol for screening students and staff for symptoms; a protocol to restrict from Critter Campus and aftercare (programming) any ill or exposed persons; and possible cessation of Wildlife Academy programming.

### Daily Logs:

In order to support contact tracing of cases if necessary, daily logs will be kept. This log will be maintained for a minimum of 4 weeks after completion of the program. Daily logs shall include:

- Child name
- Drop off/pick up time
- Adult completing both drop off/pick up
- Adult emergency contact information
- All staff that interact with stable group of children (including floater staff)

In addition, registration paperwork from students must contain contact information for all students and staff.

- Any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 days will be restricted from Critter Campus.
- Staff will be advised not to work if they or anyone in their household have recently had an illness with fever or a new cough. They will be asked to remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of fever reducing medicine, and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving. Staff who have a cough that is not a new onset cough (e.g. asthma, allergies, etc.), do not need to be excluded from programming. Staff with existing conditions that cause cough will be noted on records.
- Parents of students will be advised not to bring their child if they or anyone in their household have recently had an illness with fever or a new cough. They will be asked to remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of fever reducing medicine, and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving. Students who have a cough that is not

a new onset cough (e.g. asthma, allergies, etc.), do not need to be excluded from programming. Students with existing conditions that cause cough will be noted on registration forms and drop off logs.

- If anyone who has entered Critter Campus or aftercare is diagnosed with COVID-19, we will report to and consult with the LPHA regarding cleaning and possible program closure.
- We will report to the LPHA any cluster of illness among the Critter Campus staff or students.
- We will frequently remind all staff and parents to keep themselves and their children home with any illness involving fever, new cough, or shortness of breath.
- We will provide handwashing stations, tissues and garbage receptacles that are easily accessible to both children and staff.
- All persons will be advised and encouraged to wash their hands frequently (e.g., after using the restroom, before and after meals, after coming inside, after sneezing, blowing the nose, or coughing) with soap and water for at least 20 seconds.
- Except when eating, preparing, or serving food and after using the restroom, alcohol-based hand-sanitizing products (60 to 95%) may be used as an alternative to handwashing. If soap and water are not feasible (e.g., Mountain Lion Meadows), alcohol-based hand sanitizing products may be used; however, every effort will be made to facilitate soap and water handwashing. Hand sanitizer will be stored out of reach of students younger than 5 years of age when not in use.
- Staff and students will be reminded frequently of the importance of respiratory etiquette as outlined below:
  - Cover coughs and sneezes with a tissue or elbow;
  - Throw any used tissue away immediately into a garbage receptacle; and
  - Clean hands after covering coughs and sneezes, and after throwing away used tissues.
- Children of any age should not wear a face covering:
  - If they have a medical condition that makes it difficult for them to breath with a face covering;
  - If they have a disability that prevents them from wearing a face covering;
  - If they are unable to remove the face covering independently; or
  - While sleeping.
- Children will be required to use recommended face coverings
  - Consistent with the CDC, OHA has recommended the use of cloth paper, or disposable face coverings for the public to potentially slow the spread of virus transmission.
  - Your child will be required to wear an approved face covering during Critter Campus and aftercare
  - Approved face coverings included paper or cloth masks that cover the chin and nose, full face shields.
- To minimize contact during drop-off and pick-up, parents will be allowed to remain outside of Critter Campus for sign-in and sign-out of their children.

### **Screening for Symptoms:**

- We will check for new cough and fever daily upon sign-in. If a parent will not allow this, they must verbally attest to temperature. Individuals with a fever greater than or equal to 100.4 degrees F should not be allowed to enter.
- If a student or a staff member develops a new cough (e.g., unrelated to pre-existing condition such as asthma), fever, shortness of breath, or other symptoms of COVID-19 while in the care of Wildlife Images, they will be isolated away from others immediately and sent home as soon as possible.
  - While waiting for a sick child to be picked up, a staff member will stay with the child in an area or room isolated from others. The staff member should remain as far away as safely possible from the child (preferably at least 6 feet), while remaining in the same area/room.
  - The affected individual should remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of fever reducing medicine, and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving.
- We will ensure that programming has flexible sick-leave and absentee policies that discourage staff from reporting to work while sick.
- If anyone who has entered the Critter Campus facility is diagnosed with COVID-19, we will report to and consult with the local public health authority regarding any potential need for closure.

### **Physical Distancing:**

Critter Campus will be limited to a maximum of 4 stable groups of 10 or fewer children (“stable” means the same 10 or fewer children in the group each week). The number of children enrolled in Critter Campus will not exceed 40.

- Stable cohorts will consist of students and staff; the number of staff needed/necessary for a cohort does not count to the total of 10. Staff will remain with a single cohort as much as is practical and feasible.
- Wildlife Images will ensure that each stable group remains in the same physical space each day.
- The number of staff interacting with each group of children will be minimized; staff will be dedicated to a single group. “Floater staff” will sanitize their hands prior to entering the space with the stable group of children.
- Staff will wear face coverings.
- If guest speakers come in, they will sanitize their hands on entering and exiting and wear face coverings.
- Daily activities and curriculum will support physical distancing; striving to maintain 6 feet of social distancing. Which may include the following:
  - Distancing children during table work
  - Designated equipment (e.g., art supplies, crayons, pencils, balls, mitts, etc.) solely for the use by a single cohort and sanitize between uses. If equipment

must be shared between cohorts, it will be sanitized before and after each use by a stable cohort.

- Minimize time standing in lines and physical contact
- Restrict non-essential visitors and volunteers
- Parents or other visitors may only come to Critter Campus by invitation and for special events (e.g. awards, presentations, etc.) if 6 feet distancing between all persons can be maintained. Visitors should wear face coverings and sanitize their hands when they enter.

**Intensify Cleaning, Disinfection, and Ventilation:**

- We will clean, sanitize, and disinfect frequently touched surfaces (for example, door handles, sink handles, gate handles, etc) multiple times per day.
- We will avoid use of items that are not easily cleaned, sanitized, or disinfected.
- We will ensure safe and correct application of disinfectants and keep these products away from children following labeling direction as specified by the manufacturer.
- We will ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and other methods.
  - We will not open windows or doors if doing so poses a safety or health risk (for example, allowing pollen in or exacerbating asthma symptoms) to children using the facility.

**Food Service:**

- Students and staff will wash hands with soap and water prior to eating.
- Students will bring their own food.
- Students will be instructed not to share food with other students.
- Sealed meals (ie Lunchables, Uncrustables) and individually packaged snacks will be provided to children who forget their lunch.

**Transportation:**

- Transportation will not be provided by Wildlife Images.

This document was based in part on [Health & Safety Guidelines for Child Care and Early Education Operating During COVID-19](#)